**Day 1 -July 20th**

9:00 Welcome by Introductions and icebreakers

Review expectations- teachers and students

Develop group agreements

Review two week itinerary

Soft Skills- how to present yourself to adults, shake hands, etc..

Dress expectations

City/county state government overview

11:00am City Manager and School Supt ( 15 min)

Noon-12:30 Lunch

12:30-1:30 Ms Pinkerton(confirmed):

**Day 2- July 21st**

9-9:30 Review and prepare for the day

9:30-10:45 Sophia What is a city, history of creating a city, Pro’s and Cons of cities(15 min plus questions)( confirmed)

This will cover concepts of what does it mean to be an active citizen, what is public and what is private

12:30-1:30 Cooper talking about History of Elk Grove, risks of creating a city, what has changed since the city was created

What are the structures and functions of local government( city, CSD, Water district)

Who is who- org charts

**Day 3: -July 22**

9:30-10:30 Garu Davos – How he became mayor, his path in life, current isssues and future vision of elk grove

 Introduce job shadows

What are the different jobs in the city and the community ( based on stakeholders list)
Review Road trip nation video’s and activity

Kids research the jobs for the job shadow- internet (Degree required, sal range, job duties, who is in the job currently-bio’s)

12:30-1:30 Chief of police( confirmed)

Kids research other city careers

Animal control, street maintenance etc…

**Day 4: -July 23**

Introduce issues that are tied to the job shadows-City Staff???

Students get staff reports on various issues they can read

Student do some internet research on the issues

Noon-12:30 Lunch

Student identify who has power to act on the issues they are studying—do our job shadows cover all the needed stakeholders

1:30-2:30 Fire Chief

Issue debate and selection

**Day 5(can the city clerk help us with this day?) Can we meet at city hall?**

How to present an issue to the city council

How does the council operate?

How to write a staff report for your issue

What are the roles in a council meeting?

What are the rules in a council meeting?

12:30-1:30 two City Council members 30 min each

Students get assignments for their job shadow and for the mock city council meeting

Students develop the agenda for the mock council meeting

**Day 6**

AM

9:30-10:30 Two more council Members 30 min each

More information on your agency( bio’s about your job shadow, internet research abuot the agency)

Students prepare a fact sheet about their agency

Students prepare a set of questions they want to ask their job shadow about the person’s career and about the issue they are studying

Student get some training on active listening, paraphrasing and how to interview someone

 **2-3pm Job shadows meet the students – we do icebreakers and also the students can interview their person**

**Day 7**

Meet at City Hall for the job shadow

Go on job shadow

Everyone meets back at city hall for lunch together

Reflection by students about their job shadow and continued questions they have about their issues

Do more research on their issues and identify more questions they have

**Day 8**

Job shadow

Take the student to lunch

1-3 PM

students Begin to write up what they will say and do at the city council meeting based on their role

Reflect on the job shadow

**Day 9**

**Job Shadow(?) or group field trip OR K9 unit and dispatch tour??????**

Students finalize their presentation

We do one practice run on the city council meeting

**Day 10**

8:30-10:15, practice run and finish up presentations

10:30-12:30 Mock City Concil meeting and also feedback from adult leaders( City council members, Community leaders)

12:30-2:00

Lunch and graduation ceremony

Misc comments:

We need to ask city staff and CSD, Wastewater treatment staff what emerging issues they will need to address in 2015/2016. These issues could be researched and debated by our students. What role does the city have in this issue> Who is the decision making body over this issue. What is their composition and structure? Is this a real issue that will be brought in front of the decision making body and when, what background work, staff reports exists that we can share with students. What are the policy issues that need to be addressed? Who are the likely opponents or allies on this issue?

Job shadows Guidance

Share your career path with your student

Ask kids about themselves

Share information with the kids about the issue they will be doing the mock council meeting around: Pro’s con’s, what is the policy issue, who are the stakeholders that care about this issue, who is the decision making entity?

Ideas for the three days

Meet for one hour or so to have the student interview you about your career and the issue they are studying

Take student on a tour of the agency

Have students interview other key staff in the agency about the issue and their career

Take students to a meeting with you

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| Being an Active Citizen | Participate in a job shadow | Hold a mock city council meeting | Advocate for an issue |
| * Define active citizen
* Understand structure and function of government(state, federal and local)
* What are the various local government agencies and what do they do
* Learn about careers in local government(how to find jobs, min qualifications, salaries, educ)
* Who runs government
* Public versus private
 | * How to act professionally
* How to talk with adults
* Interview skills
* Knowledge of the person they are interviewing and the job they hold
 | * Understand what the city council does and how it operates
* Who are the members
* What neighborhoods do they represent, Function of the council,
* What does an agenda look like,
* What does a staff report look like,
* How does RR of order work?
* Attend a city council meeting or view one
 | * ID issues from city staff and brainstorm others?
* Research the issue
* ( read background, internet and job shadow interview)
* Arguments for and against an issue from various stakeholder perspectives
* Presentation on your issue
* Advocacy strategies you may use
* How do decisions on issue get made( who has power, how do you get power)
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